

Minutes #805

Ledbetter Water District

July 18, 2023

5:30 P.M.

THE EIGHT HUNDRED FIFTH MEETING OF THE LEDBETTER WATER DISTRICT WAS HELD AT THE LEDBETTER WATER DISTRICT OFFICE IN LEDBETTER KENTUCKY JULY 18, 2023, AT 5:30 P.M.

MEETING WAS HELD ON PURSUANT TO NOTICE AND CONSENT BY SAID DISTRICT, TERRY TEITLOFF, CHAIRMAN; ARNIE PUCKETT, VICE CHAIRMAN; JAMES SCHADE, SECRETARY-TREASURER; MICAH JOINER, COMMISSIONER.

Those present: Terry Teitloff, James Schade, Ryan Morrow, Arnie Puckett and Alan Fox, Paula Malone.

Guest tonight: Trevor and Karla Scott

Meeting was called to order at 5:28 P.M.

Trevor and Karla are just here tonight to listen.

NEW BUSINESS:

Web Page

Arnie says that we need a place that people can go to and get accurate information. He showed several ideas for a logo. A guy named Ronnie will charge us \$200.00 to set it up and \$130.00 annual hosting fee. If we have to add anything, that will cost \$20.00.

Topics we can post are:

Boil water notices

Upcoming projects

CCR

Monthly financials (basically money in and out, not the full P&L)

This can come with a Facebook link with a contact section, but no comments. They can message us and we can post an answer the question or comment on theirs BUT with a filter from us. Nothing that they can post fussing on.

Terry asked if this will be Water and Sewer. Yes, it will be the reply. Terry says he would rather every Board member was here to vote on this.

Karla was concerned about the Board appointment of a new member and Mr. Schade not being reappointed. Arnie said that the Judge Executive did not do anything that was according to the Appointment Process. He then read a letter he had written that will be sent to the PSC and the Livingston County Court. It is attached with these minutes. Karla said that she spoke with Garrett and asked if he knew the person Bill wants appointed. Was Mr. Schade served something in writing? Is there a reason he was not re-appointed? Garrett told her he didn't know him but talked to him on the phone. Bill called James and told him he will not be re-appointed. There was nothing said about a reason.

Terry said he knows he went about this the wrong way. We have a resolution to contest how this was handled. We need to stress the political aspect of this.

Trevor said the folks on Facebook that are griping are mostly a handful of people that misuse water and are not conservative. The bills they showed are high, but how can they use that much water for 3 or 4 people when we had 11 at our house and didn't use that much.

Karla asked about the Maxton Manor group. Are they associated with the Paducah Housing Authority. They are known for paying bills late. Alan said yes. Paula said then they will pay a late fee like everyone else. Terry asked if they have a deposit. Paula said they did not because they paid for a tap. Alan told us the PSC would not let us discount the tap and Maxton Manor people were fine with it.

Standpipe Inspection:

The inspection will cost \$1500.00. Kyle said in order to get any grant, we will have to have it inspected first. There really are no smaller grants available at this time so we are advised to apply for a larger one with more than one projects combined. This may include painting inside and outside the towers. Alan said if it doesn't pass the inspection, we will have to have a new tower anyway.

James asked if we asking for a grant to fund Plant Expansion. Alan said yes.

James made a motion to okay the inspection the Standpipe. Arnie seconds the motion. All n favor, none opposed. Motion carries.

Miscellaneous Business:

James asked if our rate case study includes Sewer. If not, he believes it should. The Board agreed.

Alan told Paula that David Foster plans to send her requests for reports he needs to go forward with the Rate Case Study.

OLD BUSINESS

Rural Water Leak Detection:

This week Rural Water is coming to search for some leaks in sections we have had leaks. We are at 20% water loss, and we don't know where it is going. We will have to shut off some valves to check the flow. Henry Road and Bishop Rd.

Terry said James Marine is using some of it. They will pay for it. Alan said they can tell us how many times they filled the truck and we can figure it. The Board asked how much a meter for it would cost. Alan said a 2" meter cost \$2,400.00. A lock cost \$1116.00 and each key is \$30.00. We will have to supply every fire truck with a key and that could turn into a lot of money if we lock it. The Board said to tell whoever is using the water from the hydrant on Bishop Rd they need to notify us first.

Terry said they could buy a meter; it shouldn't cost us. Or we could buy a \$100.00 camera and put it up. They have some that will pop up the pictures on your phone as soon as one is taken.

Arnie said that he just purchased 6 cameras for \$189.00. Maybe we should look into that. Alan said he would like to have one at the Sewer plant and by the UV lights. Arnie said anyone can toss something into the clarifier, we need some kind of security.

Arnie made a motion to purchase security cameras from Amazon. James seconds the motion. All were in favor, none opposed. Motion carries.

Maxton Manor Bond

Alan said they are going another way with the water lines and not across under the road. We won't be needing the \$25,000.00 bond now. Paula said they just increased the \$10,000.00 one we have to \$25,000.00 and it cost \$34.00. We could just leave it how it is.

Terry asked how much this will cost. Alan said they are doing it themselves. They are using 6" RD21 pipe.

Miscellaneous Business:

Karla asked if we have written a letter to the PSC about Mr. Schade's situation.

Gruber has not notified the Board or office of any contact information of another commissioner.

Paula asked what are we supposed to do about signing checks and approving the on voices. Mr. Schade is on the Bank signature card.

The Board said we have no written notice so keep doing what we are doing.

Arnie made a motion to go into Executive Session. James seconds the motion. Arnie made the motion to return to regular session and James seconds the motion.

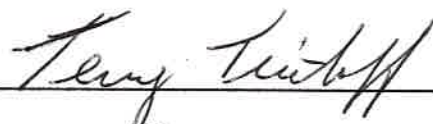
James had a question about the 633-000 account, professional fees. Paula said she put the sandblasting there which was \$18,000.00. He says it should go into the Plant Maintenance. She will double check with Melodie and make the correction.

James made a motion to accept the minutes and financials, with the correction made to 633-000. Arnie seconds the motion. All were in favor, none opposed. Motion carries.

July 18, 2023

This completes our agenda for the evening. Terry Adjourns the meeting at 7:04 P.M.

WE THE UNDERSIGNED BEING THE COMMISSIONERS OF THE LEDBETTER WATER DISTRICT, ORGANIZED AND EXISTING UNDER AND BY THE VIRTUES OF THE LAWS OF THE STATE OF KENTUCKY, DO HEREBY SEVERLY WAIVER ANY AND ALL NOTICE OF THE COMMISSIONERS OF SAID DISTRICT, AND RATIFY, APPROVE AND CONFIRM ANY AND ALL BUSINESS TRANSACTED AT SUCH MEETING AND HEREIN SET FORTH.

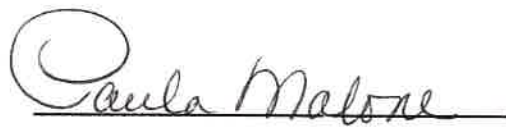

Terry Teitloff, CHAIRMAN


Arnie Puckett, VICE-CHAIRMAN


James Schade. SECRETARY-TREASURER


Micah Joiner, COMMISSIONER


Philip Orr, COMMISSIONER


Paula Malone, OFFICE MANAGER

Minutes

Ledbetter Water District

June 20, 2023

5:30 P.M.

THE EIGHT HUNDRED FOURTH MEETING OF THE LEDBETTER WATER DISTRICT WAS HELD AT THE LEDBETTER WATER DISTRICT OFFICE IN LEDBETTER KENTUCKY JUNE 20, 2023, AT 5:30 P.M.

MEETING WAS HELD ON PURSUANT TO NOTICE AND CONSENT BY SAID DISTRICT, TERRY TEITLOFF, CHAIRMAN; ARNIE PUCKETT, VICE CHAIRMAN; JAMES SCHADE, SECRETARY-TREASURER; MICAH JOINER, COMMISSIONER.

Those present: Terry Teitloff, James Schade, Philip Orr, Micah Joiner, Ryan Morrow, Arnie Puckett and Alan Fox, Paula Malone.

Guest tonight: David Anderson, John Driskill

Meeting was called to order at 5:31 P.M.

NEW BUSINESS:

1. John Driskill

John asked the Board for consideration if any new properties are put in on his road. Right now, he says that his pressure is not great. He can't wash his car and do laundry at the same time with out a drop in pressure. His house is on top of a hill. Preston Doom is thinking of adding two more properties on that road. If that happens Mr. Driskill won't have any pressure. He asked if the district would add a booster station in the future.

Alan said the booster station would cost easily \$3,000.00. The electric will be an additional cost each month. He is getting 35 lbs. of pressure, it's not a lot but over what is required.

James asked if his line was off the main, Alan said it is a 2" off the 6" main. The bottom of the hill gets 70 lbs. of pressure, which is a lot.

John said it is not an issue, but he is worried about the future.

Arnie said he appreciated him not waiting. The Board said that sometimes when utilities are supply for an area and it is later subcontracted out, whoever develops may pay for the upgrade or improvement needed for them to be supplied.

Terry asked Alan to check the regs with PSC. Micah suggest we install the booster and they pay the electric bill for it. Arnie said we would be investing in someone else's project again.

2. David Anderson 2022

David went over the Compilation report with the board. Our Net Position shows a change of + \$253,000.00 BUT, the county gave us almost \$218,000.00 for our loan payments. Our cash increased \$29,000.00. He tried to explain the OPEB, which is mostly retirement/insurance.

3. C/L DOW Meeting

The Division of Water is holding a meeting Wednesday to discuss the C/L water issues and they have invited operators and managers. The C/L board wants more mains, but the operators say they can't fill them. Alan said he will take the opportunity to talk about our plant expansion plans.

He asked Gruber if he would admit to a need in case something happened at C/L's plant. All he will tell him is he wants to see the numbers. He explained we have to have it engineered, which costs money to get the numbers. We don't want to spend the money and have him say he doesn't see the need. He is always in a hurry to do something else and won't give us time to discuss anything. Micah said he went to see him one day and he wouldn't take time for him either. Admittedly, we are like the "red-headed stepchild" to the Fiscal Court and Judge Executive.

James asked if we could just get a ballpark guess from Rivercrest.

4. Software Contract

We are looking at CUSI and Ampstun quotes. Paula has talked to CUSI a lot. The cost is a \$6,000.00 difference but there is a \$510.00 monthly fee.

Micah made a motion to ask if we can make payments or have it due longer than the 15 days from start, and do they have a website with it. If so, to go ahead with them. Arnie seconds the motion. All were in favor, none opposed. Motion carries.

5. Miscellaneous Business

Arnie said his concern with Bill Lipham is that his voice is the only one heard. We need to go to meetings and do some PR ourselves. We can explain things we are doing and inform our customers how things are processed here, the projects we do and about the need for expansion.

Also, Arnie said we need a better relationship with C/L, more communication. He doesn't know where to start and ask for the board's thoughts. Terry suggests Alan talk to the operators and see how they feel. It would be easier if we knew each other's plans.

Terry said maybe we can just have social meeting with finger foods, not business. This is just to get to know each other.

Micah said the Fiscal Court has put us in the position we are in. They wouldn't let us do rate increases when we needed. We are responsible for ourselves. We will have to do something. No one will just give us money and they get mad because we ask.

Arnie brought Philip up to speed concerning out Sanitation debt.

Terry said C/L needs to understand this will help them as well and maybe they won't keep going against us.

Terry said maybe we can have the HOA at the golf course have a meeting for the community and they can invite us to answer questions. How do we plan to maintain the system for the future. Next week there is a meeting there for the road project. If we can get them to understand, if we can get healthy as a Water District, we can be helpful to the whole community.

Philip asked if residents were supposed to get a notice of this meeting about the road. His wife's business got one, but none was sent to them as a resident. Mr. Schade said it was in the newspaper. Philip said that he thinks there will be a large turnout with the community residents, they are not happy.

OLD BUSINESS:

1. Clarifier

The clarifier is painted, we just have a few touch up spots to do. Alan said we saved around \$9,000.00 doing it ourselves. Arnie said he appreciates them all and the work they have done. James said the community doesn't realize what they do here. The board all agreed and said they appreciate the work the guys have done recently with the clarifier and the well. Micah made a motion to pay for the work out of the depreciation account. Philip seconds the motion. All were in favor, none opposed. Motion carries.

2. Maxton Manor

We are needing a bond for \$25,000.00 for them to start the road work. We have an encroachment bond with Assure Partners for \$10,000.00 now. Paula called to see if we can increase the limit and once we get the documentation, we will send it to them so they can get started. Micah asked if they took care of the permit. Alan said they had; it is in our name.

3. Miscellaneous Business

Terry asked how the Bob Spurlock issue went. Alan said they were satisfied and happy.

At this time, 7:40 P.M. Arnie made a motion to go into Executive Session to discuss an employee. James seconds the motion. All were in favor, none opposed. Motion carries.

Micah made a motion to return to regular session and Arnie seconds it at 8:07 P.M.

A letter needs to be written to the PSC to inform them of Mr. Schade's situation as a board member. We will also send one to the Fiscal Court and Judge Executive.

James made a motion to accept the minutes and financial reports as written for last month. Arnie seconds the motion. All were in favor, none opposed. Motion carries.

This completes our agenda for the evening. Micah made the motion to adjourn this meeting and Philip seconds. All were in favor, none opposed. Motion carries. Meeting is adjourned at 8:15 P.M.

WE THE UNDERSIGNED BEING THE COMMISSIONERS OF THE LEDBETTER WATER DISTRICT, ORGANIZED AND EXISTING UNDER AND BY THE VIRTUES OF THE LAWS OF THE STATE OF KENTUCKY, DO HEREBY SEVERLY WAIVER ANY AND ALL NOTICE OF THE COMMISSIONERS OF SAID DISTRICT, AND RATIFY, APPROVE AND CONFIRM ANY AND ALL BUSINESS TRANSACTED AT SUCH MEETING AND HEREIN SET FORTH.


Terry Teitleff, CHAIRMAN


Arnie Puckett, VICE-CHAIRMAN


James Schade. SECRETARY-TREASURER

Micah Joiner, COMMISSIONER

Philip Orr, COMMISSIONER


Paula Malone, OFFICE MANAGER

1. *James Schade was notified by phone in May that his appointment as Water Commissioner was not being renewed. This notification was given by Bill Lipham, who is a Magistrate. When questioned by whose authority, Bill Lipham said it was his authority.*
2. *James Schade called Judge Executive Gruber the following day to question the decision and was told by Judge Gruber that he had allowed Bill Lipham to make the appointment. (Violation of 74.020)*
3. *James Schade has been a Water Commissioner for 13 years with possible missing 1 or 2 meetings in that time.*
4. *James Schade has a degree in Chemical Engineering along with having taken various courses in accounting. He also was General Manager and Vice President in a small plant in Calvert City, KY.*
5. *According to 74.020, the Fiscal Court cannot appoint or nominate anyone as a Water Commissioner.*

*Agenda #803
Ledbetter Water District
May 16, 2023
5:30 P.M.*

Those present:

Guest present: Bill Lipham

Called to Order:

Old Business:

- 1. RCAP David Foster*
- 2. Philip Training*
- 3. Miscellaneous Business*

New Business:

- 1. Bob Spurlock Residence*
- 2. Water finances*
- 2. Miscellaneous Business*

Accept minutes & financials from last meeting.

Meeting Adjourned:

*Agenda #803
Ledbetter Water District
May 16, 2023
5:30 P.M.*

Those present:

Guest present: Bill Lipham

Called to Order:

Old Business:

- 1. RCAP David Foster*
- 2. Philip Training*
- 3. Miscellaneous Business*

New Business:

- 1. Bob Spurlock Residence*
- 2. Water finances*
- 2. Miscellaneous Business*

Accept minutes & financials from last meeting.

Meeting Adjourned:

Minutes

Ledbetter Water District

May 16, 2023

5:30 P.M.

THE EIGHT HUNDRED THIRD MEETING OF THE LEDBETTER WATER DISTRICT WAS HELD AT THE LEDBETTER WATER DISTRICT OFFICE IN LEDBETTER KENTUCKY MAY 16, 2023, AT 5:30 P.M.

MEETING WAS HELD ON PURSUANT TO NOTICE AND CONSENT BY SAID DISTRICT, TERRY TEITLOFF, CHAIRMAN; ARNIE PUCKETT, VICE CHAIRMAN; JAMES SCHADE, SECRETARY-TREASURER; MICAH JOINER, COMMISSIONER.

Those present: Terry Teitloff, James Schade, Philip Orr, Micah Joiner, Ryan Morrow, Arnie Puckett and Alan Fox, Paula Malone.

Guest tonight: Bill Lipham

Meeting was called to order at 5:35 P.M.

Terry asked Bill if he had anything to discuss. He replied, he did not. He did say that the word is that Maxon Manor is supposed to be finished October 1, 2023.

OLD BUSINESS

David Foster RCAP:

Alan said that he will be here tomorrow afternoon for information to start our rate case study for Water.

Philip Training:

He will go to training at Kentucky Dam Village July 11-12 for his required training as a Commissioner of the Board.

Miscellaneous Business:

Alan said his quote to paint the inside only of the Stand Pipe was \$66,230.00. Terry asked how many businesses do this kind of work. Alan said the other company withdrew their bid because of the chemicals we use.

James asked when the clarifier will be painted. Alan said if C/L will be able to supply us, the end of the month. James asked if it was the same paint inside as used on the outside. No it is not, they are two different kinds.

Rivercrest Engineering:

Arnie said he understood that Rivercrest won't do anything else until they get paid for their previous work. The invoice Alan had was dated Jan 6, 2022. Paula said she has never received an invoice. James made a motion to pay them \$2,000.00 per month until paid in full. Arnie seconds the motion. All were in favor, none opposed. Motion carries.

NEW BUSINESS

Bob Spurlock residence:

November 2022 the meter was locked but the setter valve was leaking. They went away for a few months and came back home to a large leak and a damaged floor. They ask that the Board pay for the material to repair the damages at a cost of \$579.00.

The Board agreed to pay the cost of materials as long as they sign a paper stating the Water District has satisfied them and they release the district from further liability. James made the motion and Arnie seconds it. All were in favor, none opposed. Motion carries.

Alan said he would like to have a policy that if a resident will be away for an extended amount of time, we pull the meter and plug the setter. We may be able to avoid any future repairs.

Water Finances:

Paula told the Board, Monday we had Payroll and taxes to pay in the amount of \$7261.49. The amount in the checking account was \$4417.29, making us short \$2844.20. Paula And Alan decided to transfer \$10,000.00 from the B&I Savings account. Just wanted the Board to be aware.

Also, we have invoices from Ferguson, for meters purchased to replace old ones and invoices from G&C that was to purchase supplies to run the road bore from the well and replace the lines last month. Total cost. \$5181.39. James made a motion to transfer funds from the Depreciation account to cover these invoices. Arnie seconds the motion. All were in favor, none opposed. Motion carries.

Miscellaneous Business

Paula told the Board they picked up our 2022 audit materials 2 weeks ago and have started working on it already.

Micah asked if we have completed the line upgrade. Alan replied yes. We used to pump 187 gallons per minute, now we are pumping 280 per minute.

May 16, 2023

James made a motion to accept the Minutes and Financials from last month. Phillip seconds the motion. All were in favor, none opposed. Motion carries.

This completes our agenda for the evening, Terry adjourns this meeting at 6:19 P.M.

WE THE UNDERSIGNED BEING THE COMMISSIONERS OF THE LEDBETTER WATER DISTRICT, ORGANIZED AND EXISTING UNDER AND BY THE VIRTUES OF THE LAWS OF THE STATE OF KENTUCKY, DO HEREBY SEVERLY WAIVER ANY AND ALL NOTICE OF THE COMMISSIONERS OF SAID DISTRICT, AND RATIFY, APPROVE AND CONFIRM ANY AND ALL BUSINESS TRANSACTED AT SUCH MEETING AND HEREIN SET FORTH.

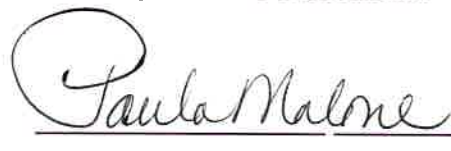

Terry Teitloff, CHAIRMAN


Arnie Puckett, VICE-CHAIRMAN


James Schade. SECRETARY-TREASURER


Micah Joiner, COMMISSIONER


Philip Orr, COMMISSIONER


Paula Malone, OFFICE MANAGER

*Agenda #801
Ledbetter Water District
April 27, 2023 (Postponed from April 18)
5:30 P.M.*

Those present: Terry Teitloff, Arnie Puckett, James Schade,

Guest present: Bill Lipham

Called to Order:

Old Business:

- 1. RCAP*
- 2. New Well Line*
- 3. Standpipe Paint*
- 4. Miscellaneous Business*

New Business:

- 1. New Software*
- 2. Miscellaneous Business*

Accept minutes & financials from last meeting.

Meeting Adjourned:

Minutes

Ledbetter Water District

April 18, postponed to April 27, 2023

3:30 P.M.

THE EIGHT HUNDRED SECOND MEETING OF THE LEDBETTER WATER DISTRICT WAS HELD AT THE LEDBETTER WATER DISTRICT OFFICE IN LEDBETTER KENTUCKY APRIL 27, 2023, AT 3:30 P.M.

MEETING WAS HELD ON PURSUANT TO NOTICE AND CONSENT BY SAID DISTRICT, TERRY TEITLOFF, CHAIRMAN; ARNIE PUCKETT, VICE CHAIRMAN; JAMES SCHADE, SECRETARY-TREASURER; MICAH JOINER, COMMISSIONER.

Those present: Terry Teitloff, James Schade, Philip Orr, Ryan Morrow, Arnie Puckett and Alan Fox, Paula Malone.

Guest tonight: Bill Lipham

This meeting was called to order at 3:45 P.M.

Bill had the floor first. He said he only had couple of questions tonight. He asked if it would be possible for us to current on our loan payments. If we can do that until 2027, the Fiscal Court will pay off our loans, which will be about \$540,000.00. The money is not there right now. James asked if he can guarantee that none of our costs will go up in the next four years.

Bill said July 1st they are supposed to break ground on Maxon Manor, that will give us 33 new residents. They told him they are going to get one 2- inch tap. That was all he wanted to talk about tonight.

RCAP:

David Foster is waiting to go through the finances to start the rate case study.

NEW WELL LINE:

The cost of the new line they did the road bore on was \$3,600.00. We have an increase of 120 gallons per minute. James stated that the well will supply all of Ledbetter. Yes, it will. Arnie said we still look at the fact that if the well goes down, no one will have water. We still need a second source of water here.

STANDPIPE PAINT:

The standpipe has chlorine issues. The iron and bacteria eat up the chlorine and the hot time of the year is coming to make it worse. We are going to have to have it painted soon. Kyle from PADD office is meeting Alan next week and is trying to find a grant for priority projects before summer.

NO old miscellaneous business.

NEW BUSINESS:

NEW SOFTWARE:

Paula gave the Board a quote for new software from CUSI of \$10,300.00. Ampstun (who we have now), has quotes \$18,000.00. I also looked at having Amplify. This is a company that mails out customer billing. For our customer base the cost would be around \$1,035.46. Right now we are paying from \$700-\$800 a month for postage, and in July postage is going to increase \$0.06 a stamp.

April 27. 2023

Arnie said that Tammie said there isn't much that she can do until we get a software upgrade. Afterwards we will be clearer on what she can do here. She would like to be here for the training.

Alan said that David Foster has told him some different names for software companies. HE will let him talk to Paula about that. WE will decide on software next month.

MISCELLANEOUS BUSINESS:

The sodium permanganate wasn't working out very well. It turned everything purple.

James asked, if the well is putting out more water, why can't we get a new clarifier and filter? Alan said the new well is within 50 feet of a sewer lateral. They didn't mention that when they said we could dig it there.

Paula said she needed Board approval to transfer money from the Depreciation account to pay the invoice for the concrete saw that cost \$1,269.13. They approved and James signed the invoice.

James made a motion to accept the Financials and Minutes from last meeting. Philip seconds the motion. All were in favor, none opposed. Motion carries.

This completes our agenda for the evening. Terry adjourns the meeting at 4:27 P.M.

WE THE UNDERSIGNED BEING THE COMMISSIONERS OF THE LEDBETTER WATER DISTRICT, ORGANIZED AND EXISTING UNDER AND BY THE VIRTUES OF THE LAWS OF THE STATE OF KENTUCKY, DO HEREBY SEVERLY WAIVER ANY AND ALL NOTICE OF THE COMMISSIONERS OF SAID DISTRICT, AND RATIFY, APPROVE AND CONFIRM ANY AND ALL BUSINESS TRANSACTED AT SUCH MEETING AND HEREIN SET FORTH.


Terry Teitloff, CHAIRMAN


Arnie Puckett, VICE-CHAIRMAN


James Schade. SECRETARY-TREASURER

ABSENT
Micah Joiner, COMMISSIONER


Philip Orr, COMMISSIONER


Paula Malone, OFFICE MANAGER

*Agenda #801
Ledbetter Water District
March 21, 2023
5:30 P.M.*

*Those present: Terry Teitloff, Arnie Puckett, James Schade,
Micah Joiner, Philip Orr, Alan Fox, Ryan Morrow, Paula
Malone*

Guest present: Bill Lipham, David Hampton, Kemper CPA

Called to Order:

Old Business:

- 1. 2021 Audit*
- 2. Pre-treatment program cost*
- 3. Well boring cost*
- 4. Surcharge on bills*
- 5. Miscellaneous Business*

New Business:

- 1. Painting Clarifier*
- 2. Miscellaneous Business*

Accept minutes & financials from last meeting.

Meeting Adjourned:

Minutes

Ledbetter Water District

March 21, 2023

5:30 P.M.

THE EIGHT HUNDRED FIRST MEETING OF THE LEDBETTER WATER DISTRICT WAS HELD AT THE LEDBETTER WATER DISTRICT OFFICE IN LEDBETTER KENTUCKY MARCH 21, 2023, AT 5:30 P.M.

MEETING WAS HELD ON PURSUANT TO NOTICE AND CONSENT BY SAID DISTRICT, TERRY TEITLOFF, CHAIRMAN; ARNIE PUCKETT, VICE CHAIRMAN; JAMES SCHADE, SECRETARY-TREASURER; MICAH JOINER, COMMISSIONER.

Those present: Terry Teitloff, James Schade, Philip Orr, Micah Joiner, Ryan Morrow, Arnie Puckett, Paula Malone and Alan Fox

Guest: David Hamilton, Kemper CPA (2021 Audit)

Meeting was called to order at 5:35 P.M.

New Business:

2021 AUDIT

David Hampton presented the 2021 audit stating that our net position increased \$112,000.00. \$53,000.00 in water and \$59,000.00 in sewer. Cashflow from operations will cover the cost of the debt service.

Arnie asked what made the numbers so good. The water purchase decreased, there was a \$84,000.00 decrease in expenses and an increase in revenues. Of course, the Fiscal Court was paying our loan payments and that allowed us to have an increase.

This is the goal we want for each year.

David said if the OPEB numbers are not in, if they give him the compilation trial balance, he can start the 2022 audit earlier. Alan told him we are doing a rate case study in June and that would give us more accurate numbers.

We will be using Kemper, CPA for our 2022 audit.

Pre-treatment Program Cost:

Jason has not gotten back with Alan about the process he plans to use. Alan did get the costs of the tests that are required once a week. One is \$881.00, the other is \$963.00, which is \$1844.00 a week. If he decides to quit, we still have to do these test for 12 months. Philip said we need to incorporate this cost into the contract. Terry said get a large deposit. WE spent \$58,000.00 when we did National Maintenance and only got \$7,800.00 from them. We can't take a loss like that again.

Well Boring Cost:

Murtco quoted \$9750.00 to do the bore. Alan tried to call Boreright, but there was no answer, like they have gone out of the business. Micah suggested him talking to Tate Davenport as he may be cheaper. The Board decided that the cost is reasonable. We can get it all done in a day and it will look like it did when they get finished. Alan said he will find out who C/L used for another bid.

We would do this at the same time we are painting the clarifier, that way it will all be done while we must have it out of commission.

Arnie made a motion for Alan to talk to Tate Davenport and try to find a third bid Based on the numbers, go with the company that is best suited to what we need. Philip seconds the motion. All were in favor, none opposed. Motion carries.

Surcharge On Bills:

Alan emailed 2 people at PSC about adding a Project Surcharge on our bills. He still has not gotten an answer from either of them.

Misc, Business:

Alan said the boot allowance was used. A couple were over the \$200.00. The total for 4 pair was \$843.00. If they need him to, he will pay the difference. The Board said that wouldn't be necessary.

James asked about the Biologist and the tests he did. Alan said they will start the new process on a trial run. This is supposed to save money by using less Chlorine. The trial should give us a better idea of how much.

Terry asked about the Quick and Reliable Services.

Paula said that it was fine. The only thing I saw on the list that can be outsourced would be the Customer Billing. North Marshall outsources theirs. I will talk to them this week and see who they use. I don't have a problem with the list, just still worried that there will not be coverage for a vacation. Someone needs trained a little, you can't just come in and know what to do. Our software cannot be updated. Terry said that they understand we will have to have new software. Tammy will reconcile the banking accounts after everything has been entered into quickbooks. Payroll and retirement, insurance and all of the taxes. That is fine. One more time I will look at the list. After you get into a routine, it rolls smoothly. The phone calls are usually for a work order that has to be made, or an online payment. The Board said that we should give the customers the website and tell them next month will be the last month we take payments over the phone. They can bring in a check or cash or pay at the website.

Arnie made a motion that April will be the last month the office will take credit card payments over the phone. Micah seconds the motion. All were in favor, none opposed. Motion carries.

Terry said he is tired of kicking this around. I said I don't know what else they want. When it gets started, I will know more of how it goes. Philip said it is to make my job easier. I am burnt out and no longer happy to come to work. He said that is what this is supposed to change. Okay. Alan and I are going to go over the list again.

Customer billing is definitely the biggest part to do every month by yourself. It would be a huge help to outsource that. Payments are okay, we use the remote capture for the checks. That sends them to the bank the same day. Each month we are having more credit card payments and less cash. Cash payments are usually at the end of the month from the people that do not have a checking account.

The office, according to PSC has to be open 7 hours a day, 5 days a week. Micah asks, "What is Open?"

James said it concerns him that we still are not training someone Paula's job. That will take time. Philip said that when retirement time comes, she can tell the Board how much time it will take to train someone, then hire them then.

Next month we will talk more on the Rate Case Study.

New Business:

Painting the clarifier.

The quote on this is \$39,000.00, which includes sandblasting and painting. We can't get a quote on the paint cost until they know who is going to do it. If they do the sandblasting only it will cost \$18,000.00 and the cost of the paint. Alan thinks they can do the painting.

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They can paint it while they are doing the road bore to the well. We will have to do it soon. This time of the year, C/L doesn't use as much water and we will have to run off them for a week, waiting for the paint to cure.

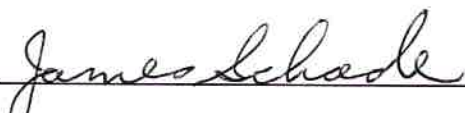
Philip made a motion to accept the financials and minutes from last month's meeting. James seconds the motion. All were in favor, none opposed. Motion carries.

This completes our agenda for the evening. This meeting is adjourned at 7:30 P.M.

WE THE UNDERSIGNED BEING THE COMMISSIONERS OF THE LEDBETTER WATER DISTRICT, ORGANIZED AND EXISTING UNDER AND BY THE VIRTUES OF THE LAWS OF THE STATE OF KENTUCKY, DO HEREBY SEVERLY WAIVER ANY AND ALL NOTICE OF THE COMMISSIONERS OF SAID DISTRICT, AND RATIFY, APPROVE AND CONFIRM ANY AND ALL BUSINESS TRANSACTED AT SUCH MEETING AND HEREIN SET FORTH.


Terry Teitloff, CHAIRMAN


Arnie Puckett, VICE-CHAIRMAN


James Schade. SECRETARY-TREASURER

Micah Joiner, COMMISSIONER


Philip Orr, COMMISSIONER


Paula Malone, OFFICE MANAGER

Minutes

Ledbetter Water District

February, postponed to March 2, 2023

5:30 P.M.

THE EIGHT HUNDREDTH MEETING OF THE LEDBETTER WATER DISTRICT WAS HELD AT THE LEDBETTER WATER DISTRICT OFFICE IN LEDBETTER KENTUCKY MARCH 2, 2023, AT 5:30 P.M.

MEETING WAS HELD ON PURSUANT TO NOTICE AND CONSENT BY SAID DISTRICT, TERRY TEITLOFF, CHAIRMAN; ARNIE PUCKETT, VICE CHAIRMAN; JAMES SCHADE, SECRETARY-TREASURER; MICAH JOINER, COMMISSIONER.

Those present: Terry Teitloff, James Schade, Philip Orr, Micah Joiner, Ryan Morrow, Arnie Puckett and Alan Fox

Guest tonight, Jason Anderson

Meeting called to order at 5:30 pm by Terry Teitloff.

Jason Anderson addressed the Board with a proposal. He is looking to buy property to set up in Ledbetter to offload oil and wastewater separating out water. He says he will pull samples and analytical, he wants to discharge into sanitary sewer at 1701 US Hwy 60. He said his onl discharge will be water. James was concerned about permits and sampling on our end and Alan explained about weekly sampling we would be required to do. The problems with changing our treatment process to compensate for any possible oil in discharge and that we are currently not set up with a pre-treatment program. He explained the testing program required. Jason states 40,000 gallons of clear water is all he will discharge.

*Agenda #799
Ledbetter Water District
February 21, 2023
Postponed to March 2, 2023
5:30 P.M.*

Those present:

Guest present: Bill Lipham, Preston Doom, Jason Anderson

Called to Order:

Old Business:

- 1. Approve new meters payment*
- 2. Rate case Study*
- 3. Maxton Manor*
- 4. Miscellaneous Business*

New Business:

- 1. Payroll bid*
- 2. Philip Orr training dates*
- 3. Ohio testing*
- 4. Miscellaneous Business*

Accept minutes & financials from last meeting.

Meeting Adjourned:

Terry asked him to let us know his process so we can see what we would be required to do and the cost. We will have to applied for a pre-treatment program again. We need to figure what costs will be passed on. Micha asked about other companies that may have entered into this kind of agreement and how they are doing with the process. Can we get an info on them. Jason said he will email Alan info he has on his proposed process.

OLD Business:

New Meter payment approval

James made a motion to pay the two meter purchase invoices from the deprecation account totaling \$2,409.00. Arnie seconds the motion. All were in favor, none opposed. Motion carries.

Rate Case Study

Alan said RECAP will do it for free. Our audits are not up to date. C/L has same problem and use the same people for audits. PSC requires the most recent audit, we are waiting for the 2021 to come back. The Board discussed looking for another company to do audits. Alan will ask if we can use the 2021 audit for the rate case study and will let them know next month.

Maxton Manor:

Just waiting for them to get started.

Misc. Business:

Melaine Anderson said they could call her on speaker phone if they had any questions.

Arnie asked if we are still documenting when C/L is sending water. Alan is keeping up with it.

James asks about our well. Alan said Fondaw is going to see if a different head will change the volume on our current well. Discussed possible problems and maybe putting in a new line or having the line cleaned out. Terry asked about using a camera to look at it. Alan said our camera no longer works. James asked the cost to run a new 4" line from the well to the clarifier. Micah asked about boring to access the line. Alan said we use Bore Right, he can ask them. Micah suggested Murtco.

A Biologist is coming from Citgo Water to do jar testing. It should be a cost effective treatment process if we can put this in play while we are shut down for a week. They are wanting to change our chemical treatment process.

James asked about the water loss. Alan said RCAP could audit our system for water loss discrepancy. Micah commented on the effect on our rate case study. Alan told him we are testing meters weekly and keeping up with leaks to hold the water loss down.

Arnie asked about the surcharge discussion from the last meeting. A separate charge for projects at separate times if the PSC will let us.

NEW BUSINESS

Philip Orr training:

His training time has not been set yet. He will possibly be able to sign up July 11-12. Alan said we also need Confined Space Training. Micah asked about other options from maybe Rural Water or Division of Water. James asked about OSHA offering training. Philip will find out about Confines Space Training.

OHIO Testing:

The tests taken in this are contain less than 1PPB (part per billion), the bloom has already passed us and we were not affected . The office has gotten several calls about it. Alan did some tests. It is not likely to be an issue in this area.

Misc Business:

Arnie suggested a work boot allowance per year of \$200.00. The Board gave Alan approval for the boots. Micah mentioned shirts for summer so the customers can identify the with the water plant. PSC requires us to wear ID Badges. Philip suggests asking the high school about making them. Rita Hosick could help us out.

James Schade made a motion to go into Executive Session Philip seconds it.

Back into Regular Session.

James Schade made a motion to accept the minutes and financials from January as written. Arnie Puckett seconds the motion. All were in favor, none opposed. Motion carries.

This completes our agenda for the evening. Meeting is adjourned at 8:30 P.M.

WE THE UNDERSIGNED BEING THE COMMISSIONERS OF THE LEDBETTER WATER DISTRICT, ORGANIZED AND EXISTING UNDER AND BY THE VIRTUES OF THE LAWS OF THE STATE OF KENTUCKY, DO HEREBY SEVERLY WAIVER ANY AND ALL NOTICE OF THE COMMISSIONERS OF SAID DISTRICT, AND RATIFY, APPROVE AND CONFIRM ANY AND ALL BUSINESS TRANSACTED AT SUCH MEETING AND HEREIN SET FORTH.



Terry Teitloff, CHAIRMAN



Arnie Puckett, VICE-CHAIRMAN



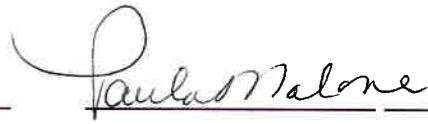
James Schade. SECRETARY-TREASURER



Micah Joiner, COMMISSIONER



Philip Orr, COMMISSIONER



Paula Malone, OFFICE MANAGER

*Agenda #799
Ledbetter Water District
February 21, 2023
Postponed to March 2, 2023
5:30 P.M.*

Those present:

Guest present: Bill Lipham, Preston Doom, Jason Anderson

Called to Order:

Old Business:

- 1. Approve new meters payment*
- 2. Rate case Study*
- 3. Maxton Manor*
- 4. Miscellaneous Business*

New Business:

- 1. Payroll bid*
- 2. Philip Orr training dates*
- 3. Ohio testing*
- 4. Miscellaneous Business*

Accept minutes & financials from last meeting.

Meeting Adjourned:

Minutes
Ledbetter Water District
January 17, 2023
5:30 P.M.

THE SEVEN HUNDRED-NINTY NINTH MEETING OF THE LEDBETTER WATER DISTRICT WAS HELD AT THE LEDBETTER WATER DISTRICT OFFICE IN LEDBETTER KENTUCKY JANUARY 17, 2023, AT 5:30 P.M.

MEETING WAS HELD ON PURSUANT TO NOTICE AND CONSENT BY SAID DISTRICT, TERRY TEITLOFF, CHAIRMAN; ARNIE PUCKETT, VICE CHAIRMAN; JAMES SCHADE, SECRETARY-TREASURER; MICAH JOINER, COMMISSIONER.

Those present: Terry Teitloff, James Schade, Philip Orr, Micah Joiner, Paula Malone, Ryan Morrow, Arnie Puckett and Alan Fox

Guest tonight is Bill Lipham

Meeting was called to order at 5:40 P.M. by terry Teitloff.

Bill Lipham had some issues to discuss first. He will be going to Frankfort in February and wanted to get some answers on a few questions he had. His main goal is to reverse the last 15% rate increase on our sewer. James told him he does not see how we can reduce it. Everything is going up. Bill thanked him for his honesty. Terry told him we can't reduce it without looking for something to replace it. What we really need is a second source of water, desperately. If something happens to our well, we will have no water and C/L cannot supply us what we need.

Alan said he did ask our representatives. All the want to do is expansions, not a new plant or water source.

Arnie said he has said this so much, but the officials need to know that if we do get a well, we can produce enough to help out Smithland, Grand Rivers and even Crittenden/Livingston if needed. C/L sometimes cannot supply us with what we are contracted for without struggling. Since the Marion incident, you would think that they will want to be prepared.

A new water supply will cost \$655,000.00. This is what Frankfort needs to consider. If this is done, all of the other stuff falls into place.

Bill said that he will talk to them about this. Terr told him Alan could go too because he knows more of what to say and to explain it clearer. Bill said he will let Alan know the dates so he can prepare.

OLD BUSINESS:

New meters paid from depreciation account instead of water general fund:

The meters we use have a ten-year warranty. We were set up to receive 2 boxes bi-monthly. The price increased so things got messed up and that stopped. We need to start again. Combining the second item on the Agenda, Water general fund was over-drawn two weeks in a row after payroll in December. We know that when payment is made from Depreciation Reserve, there has to be Board approval.

James, looking at the P&L made a motion to just cash in our \$28,000.00 CD and deposit it into Water General Fund. Arnie Seconds the motion. All were in Favor, none opposed. Motion carries.

James also said, when we purchase new meters to bring the invoices to the Board for approval.

David Anderson proposal:

Paula told the Board that he charged us \$300.00 for the proposal, Terry said he will probably return that if we accept.

Micah asked if they could just come to the meeting next month and go over it. Terr said he will e-mail it to each member so they can look it over beforehand.

Miscellaneous Business:

They spoke of PSC letting districts add a sur-charge now and discussed it being a possibility for our well if we can't get it funded any other way.

Alan said we still can't do the clarifier because C/L can't suppl all of our water for a week. The are struggling themselves. The board asked him if he is documenting the times they ask us to use our own water because they can't supply us. Alan said it will help them as well to document because they are asking for a Large Grant for expansion. This will show need for them as well as us.

We had a negative 34% water loss for December 2022. David Foster has been talking to Alan about auditing or billing and recording procedures for water loss. For 2022 our water loss is 16.7%. PSC prefers 15%. This is saying that 16.7% of the year, we didn't make any money. We have fixed a few large leaks, but it takes a lot of water to change the percentage.

NEW BUSINESS

Election of Officers:

Arnie made a motion to keep them the same. James seconds the motion. All were in favor, none opposed. Motion carries.

Rate Case Study:

James said that our income for water is very low right now. The CD will only be a temporary fix. Alan added that Jerry Weutcher will have to be involved in this. Paula said if we do a study, PSC will make us reduce our fees. Micah explained that if we have repeater and after the first few times they reconnect after a shut off we can have 24 hours to reconnect them. We may need to address the policy if the fee drops dramatically.

Arnie made a motion to go ahead with the rate case study for Water, Micah seconds the motion. All were in favor, none opposed. Motion carries.

There was no new miscellaneous business to discuss tonight.

James made a motion to accept the financials and minutes for November 2022 and December 2022. Micah seconds the motion. All were in Favor, none opposed. Motion carries.

This completes our agenda for the evening and the meeting was adjourned at 7:05 P.M.

WE THE UNDERSIGNED BEING THE COMMISSIONERS OF THE LEDBETTER WATER DISTRICT, ORGANIZED AND EXISTING UNDER AND BY THE VIRTUES OF THE LAWS OF THE STATE OF KENTUCKY, DO HEREBY SEVERLY WAIVER ANY AND ALL NOTICE OF THE COMMISSIONERS OF SAID DISTRICT, AND RATIFY, APPROVE AND CONFIRM ANY AND ALL BUSINESS TRANSACTED AT SUCH MEETING AND HEREIN SET FORTH.


Terry Teitloff, CHAIRMAN


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James Schade. SECRETARY-TREASURER


Micah Joiner, COMMISSIONER


Philip Orr, COMMISSIONER


Paula Malone, OFFICE MANAGER

*Agenda #799
Ledbetter Water District
January 17, 2022
5:30 P.M.*

Those present:

Guest present: Bill Lipham, Preston Doom

Called to Order:

Old Business:

- 1. Approve new meters payment*
- 2. Water Bank Account Balance*
- 3.. David Anderson Proposal*
- 4. Miscellaneous Business*

New Business:

- 1. Election of Board officers*
- ② Rate case study*
- 3. Miscellaneous Business*

Accept minutes & financials from last meeting. (Nov 2022 also)

Meeting Adjourned: